

M. L. Dahanukar College of Commerce (Autonomous)

Teaching Plan: 2025 - 26

Department: B.Com (Management Studies) Class: F.Y.B.Com (Management Studies)

Semester: II Subject: Principles of Management – II

Name of the Faculty: Dr Reena Vora

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 60 minutes)
Nov 25	<p>Module 1: Functions of Management-III</p> <p>Review of PODSCORB, Staffing – Factors, Importance, Recruitment- Sources, Selection – Concept, Process. Employment Tests, Types of Interviews.</p> <p>Delegation of Authority- Meaning, Need, Principles, Barriers, Direction – Concept, Features and Principles.</p>	Quiz	16
Dec 25	<p>Module 2: Functions of Management – IV</p> <p>Motivation- Meaning, Factors and Importance., Leadership-Styles and Qualities of Successful Leader, Contributions of Indian Leaders to the field of Management.</p> <p>Co-ordination – Concept and Features, Types, Importance, Criteria for successful coordination, Constraints., Controlling -Concept, Steps, Tech</p>	Group Discussion	14
Jan 26	<p>Module 3: Managerial Opportunities and Challenges -I</p> <p>Change Management- Concept, Cycles of Change Management as per Kurt Lewin, Time Management – Importance, Techniques, Murphy’s Law.</p> <p>Conflict Management – Management of Conflict, Causes of conflict, Types, Process, Techniques of conflict management, Skills for effective conflict management. Stress Management – Reasons for Stress, Ways to overcome stress, Concept of Eustress</p>	Quiz	10
Feb 26	<p>Module 4: Managerial Opportunities and Challenges -II</p> <p>Work Life Balance- Meaning, Need, Importance of Work life Balance for managers, Green Management – Meaning, Objectives, Practices. Knowledge Management – Concept, Components, Benefits.</p>	Group Discussion	10
March 26	<p>Module 4: Managerial Opportunities and Challenges -II</p> <p>Talent Management – Concept, Importance, Process, Challenges, Best Practices. Management Information System- Concept, Functions, Importance</p>	Quiz	10
	Total Lectures		60

Dr, Reena Vora

Ms. Mitali Shelankar

Sign of Faculty

Sign of Co-ordinator

M. L. Dahanukar College of Commerce (Autonomous)

Teaching Plan: 2025 - 26

Department: B.Com (Management Studies) Class: F.Y.B.Com (Management Studies)

Semester: II Subject: Global Management Theories

Name of the Faculty: Naznin Jamadar

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 60 minutes)
Nov 25	Module 1: Introduction to Organizational Development and Global Motivation Theories Organizational Development- Concept, Features, Components, Objectives, Values of organizational development. Organizational Development Interventions – Types and Problems, Organizational Development Models- Weisbord Six-box Model (Organizational Diagnosis)- McKinsey 7'S' Model (Organizational Design)	Quiz	8
Dec 25	Module 1: Introduction to Organizational Development and Global Motivation Theories Global Motivation Theories- Maslow Need Hierarchy Theory - Douglas McGregor Theory 'X' and 'Y'- William Ouchi Theory 'Z' - Victor Vrooms Expectancy Theory- Alderfer's, ERG Theory- David McClelland's Need Theory.	Group Discussion	6
Jan 26	Module 2: Global Leadership Theories and Management Styles Charismatic Leadership -Concept, Features of charismatic leaders, Advantages, Limitations, Managerial Grid – Blake and Mouton, Likert's four system leadership,	Quiz	5
Feb 26	Module 2: Global Leadership Theories and Management Styles Fiedler's contingency theory, Tannenbaum and Schmidt's Leadership Theory, Hersey and Blanchard's Situational Leadership Theory.	Debate	6
March 26	Module 2: Global Leadership Theories and Management Styles Indian Management Style, Japanese Management Styles, American Management Style, European Management Style.	Quiz	5
	Total Lectures		30

Naznin Jamadar

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Dr. Mitali Shelankar

Sign Of Coordinator

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Teaching Plan: 2025 - 26

Department: B.Com (Management Studies) Class: F.Y.B.Com (Management Studies)

Semester: II Subject: Introduction to Banking

Name of the Faculty: H.S.Oberoi

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 60 minutes)
Nov 25	Module 1: Introduction to Banking • Banks - Meaning, Evolution of Banking system, Need for Banks, Meaning and Functions of Commercial Banks, Co-operative Banking – Meaning and Types, Concept of Regional Rural Banks, Investment Banks – Concept and Functions, Public Sector Vs Private Sector Banks.	RBI Policy Analysis and Debate	8
Dec 25	Module 1: Introduction to Banking Development Banks – Role of IDBI, IDFC, IFCI, State Finance Corporations. Introduction to Central Bank- Functions of RBI, Role of RBI in Economic Development. Qualitative and Quantitative Techniques of Credit Control.	Quiz on Types of Banks	6
Jan 26	Module 2: Modern Banking Facilities and Recent Trends Types of Bank Accounts, Modern Banking – ATM, Debit Card, Credit Card, Tele Banking, Internet Banking, UPI, Payment Wallets, Advantages of Digitalization in Banking.	Group Presentation	6
Feb 26	Module 2: Modern Banking Facilities and Recent Trends KYC norm in Banking – Need and Documents, Banking Ombudsman Scheme	Digital Banking Experience Simulation	6
March 26	Module 2: Modern Banking Facilities and Recent Trends Risk Management in Banking –Features, Importance and Tools for Risk Management.	Group Presentation	4
	Total Lectures		30

H.S.Oberoi
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M. L. Dahanukar College of Commerce (Autonomous)

Teaching Plan: 2025 - 26

Department: B.Com (Management Studies) Class: F.Y.B.Com (Management Studies)

Semester: II Subject: MS OFFICE

Name of the Faculty: Lekshmi Prashant

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 60 minutes)
Nov 25	Module 1: Introduction: Creating/Saving of Document, Editing and Formatting Features, designing a title page, Preparing Index, Use of SmartArt, Cross Reference, Bookmark and Hyperlink. • Mail Merge Feature.	Class Test, Practical, QA Session on daily basis, Quiz	8
Dec 25	Spreadsheet Application: Creating/Saving and editing spreadsheets, Drawing charts. • Using Basic Functions: Text, Math & Trig, Statistical, Date & Time, Database, Financial, Logical.	Class Test, QA Session on daily basis, Practical, Quiz	7
Jan 26	Using Advanced Functions, Use of VLookup / HLookup Data Analysis – Sorting Data, Filtering Data (AutoFilter, Advanced Filter) • What-if Analysis (Data Tables / Scenarios),	Class Test, QA Session on daily basis, Practical, Quiz	5
Feb 26	Creating Sub-totals and Rand Totals, Pivottable/chart, Goal Seek. • Presentation Software: Creating a presentation with minimum 20 slides with a script.	Class Test, QA Session on daily basis, Practical, Quiz	5
March 26	Presenting in different views, Inserting Pictures, Videos • Animation, Slide Transitions, Timed Presentations, Rehearsal of presentation.	Class Test, QA Session on daily basis, Practical, Quiz	5
	Total Lectures		30

Mrs. Lekshmi Prashant

Sign of Faculty

Dr.Mitali Shelankar

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M. L. Dahanukar College of Commerce (Autonomous)

Teaching Plan: 2025 - 26

Department: B.Com (Management Studies) Class: F.Y.B.Com (Management Studies)

Semester: II Subject: Quantitative Methods-II

Name of the Faculty: Kubra K.T

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 60 minutes)
Nov 25	Module 1 : Elementary financial mathematics- A) -1) Simple Interest 2) Compound Interest 3) Annuity (Accumulated value and Present value)	Assignments	6
Dec 25	Applications of annuity-Sinking fund and E.M.I. B) Determinants – value of the determinant of order 2×2 and 3×3, Cramer’s Rule C) Matrices – Types of matrices, Operations on matrices, Inverse of the matrix by Adjoint method, Solving system of linear equations by Inversion Method	Quiz	6
Jan 26	Module 2 : A) Functions – Concept, Types of functions, applications of function – Commercial Functions. B) Derivatives: Concept, Rules of derivatives. problems	Assignments	8
Feb 26	C) Applications of Derivatives:	Quiz	6
March 26	Applications of derivatives		4
	Total Lectures		30

Kubra K.T.

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Ms. Mitali Shelankar

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M. L. Dahanukar College of Commerce (Autonomous)

Teaching Plan: 2025 - 26

Department: B.Com (Management Studies) Class: F.Y.B.Com (Management Studies)

Semester: II Subject: Communication Skills – II

Name of the Faculty: Khamkar Siddhi

Month	Topics To Be Covered	Additional Activities Planned / Done	Number Of Lectures (Of 60 Minutes)
Nov 25	Business Etiquettes- Cubical, Office, Mobile, Telephone, Internet, Meal, Card & Handshake Letters- Sales, Consumer Grievance, Email-Writing	Meal Etiquettes (Practical)	04
Dec 25	Letters- RTI, Adjustment Letters, Promotional Leaflets, Permission, Invitation & Thank-You letters	Email Drafting	06
Jan 26	Corporate Communication- Concept, Types, Channels, Presentation Skills & Public Speaking	Presentation	08
Feb 26	Conflict Management, Negotiation Skills, Win-Win Outcomes, Leadership Communication- Goal Achievements, Achieving Organization's Vision & strategies.	Role Play	07
March 26	Communication Dynamics, Team Collaboration, Team Leadership, Decision Making, Problem Solving Strategies, Crisis Management.	Survival Situation Game- What if instances	05
	Total Lectures		30

Khamkar Siddhi

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Dr. Mitali Shelankar

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M. L. Dahanukar College of Commerce (Autonomous)

Teaching Plan: 2025 - 26

Department: B.Com (Management Studies) Class: F.Y.B.Com (Management Studies)

Semester: II Subject: Introduction to Cost Accounting

Name of the Faculty: Dr. Mitali Shelankar

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 60 minutes)
Nov 25	Module 1: Introduction to Cost Accounting- Cost Accounting- Definition. Scope, Advantages, Cost Accounting Vs Financial Accounting.	Assignments	8
Dec 25	Module 1: Introduction to Cost Accounting- Classification of Cost, Cost Sheet (Simple problems in Cost Sheet).	Practical Assignment	6
Jan 26	Module 1: Introduction to Cost Accounting- Material Cost Concept, Functions of purchase department Valuations methods - FIFO & Weighted Methods of Pricing, Economic Ordering quantity (Simple Problems).	Quiz	5
Feb 26	Module 2: Techniques of Costing- Marginal Costing - Meaning, advantages, limitations, application. Breakeven analysis and profit volume graph. Simple problems on based on Marginal Costing	Presentations	6
March 26	Module 2: Techniques of Costing- Budgetary Control – Meaning, Advantages, Limitations, Functional Budgets - Simple problems on Production, Sales, Cash and Flexible Budget.	Presentations	5
	Total Lectures		30

Dr. Mitali Shelankar

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Dr. Mitali Shelankar

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Teaching Plan: 2025 - 26

Department: B.Com (Management Studies) Class: F.Y.B.Com (Management Studies)

Semester: II Subject: Environmental Studies- II

Name of the Faculty: Lt. Kasturi M.

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 60 minutes)
Nov 25	Module 1: Population and Emerging Issues of Development: Population Explosion in the World and in India and arising concerns, Demographic Transition Model, Human Population and Environment.	PRESENTATION	08
Dec 25	Environment and Human Health, Poverty and Starvation, Human Development Index and World Happiness Index.	PRESENTATION	06
January 26	Module 2: Environmental Degradation, Environmental Migration and Social Conflict and Map Filling: Degradation of Air, Water, Soil and Forest, Global Warming, Ozone depletion, Acid rains, Falling water levels, Environmental Migration and Social Conflict	PRESENTATION	08
February 26	Name and Mark Environmentally Significant features on World Map	MAP FILLING	08
	Total Lectures		30

Lt. Kasturi Medhkar

Sign of Faculty

Dr. Siddhi Roy

Sign of Coordinator

M. L. Dahanukar College of Commerce (Autonomous)

Teaching Plan: 2025 - 26

Department: B. Com (MS)

Class: F.Y. B. Com (MS)

Semester: II

Subject: Macro Economics

Name of the Faculty: Miss Supriya Gupta

Month	Topics to be Covered	Additional Activities planned / done	Number of Lectures (of 60 minutes)
Nov 25	Module 1: Introduction to Macroeconomics Theory <ul style="list-style-type: none">• Macroeconomics: Meaning, Scope and Importance• The Measurement of National Product: Meaning and Importance• Conventional and Green GNP and NNP Concepts.• Trade Cycles: Features and Phases	Viva and Assignment	08
Dec 25	Module 1 (contd.): <ul style="list-style-type: none">• The Keynesian Principle of Effective Demand: Aggregate Demand and Aggregate Supply• Consumption Function, Investment Function, Investment Multiplier: Working, Leakages and Criticism.	Viva and Assignment	06
Jan 26	Module 2: Money, Inflation and Economic Policies <ul style="list-style-type: none">• Money Supply: Determinants of Money Supply• Factors influencing Velocity of Circulation of Money• Demand for Money: Classical, Keynesian Approaches and Keynes' Liquidity Preference theory of Interest.	Viva and Assignment	08
Feb 26	Module 2 (contd.): <ul style="list-style-type: none">• Inflation: Demand-Pull and Cost-Push Inflation• Effects and Types of Inflation• Monetary Policy: Meaning, Objectives and Instruments• Monetary Policy Committee, Inflation Targeting• Fiscal Policy: Meaning, Objectives and Instruments.	Viva and Assignment	08
	Total Lectures		30

Miss Supriya Gupta

Sign of Faculty

Dr. Mitali Shelankar

Sign of Coordinator